

Position Description

MVEC

MINNESOTA VALLEY ELECTRIC COOPERATIVE

A Touchstone Energy® Cooperative 

Operations Internship

MVEC seeks an Operations Intern to study the need and cost justification for implementation of 24/7 dispatch center and complete other special projects.

The successful candidate will be enrolled full-time in a university or college studying Project Planning/Management or Business and will be in their junior or senior year of schooling.

Job responsibilities:

- Validate current dispatch model to validate effectiveness and provide improvements.
- Develop new model that supports 24/7 operations center.
- Provide cost benefit analysis to support 24/7 operations center.
- Partner with HR Intern to create work schedule to optimize labor hours vs business need for 24/7 support.
- Collaborate with other cooperatives to review best practices.
- Utilize historical data to validate need and justification.
- Develop utilization model, needs, and cost structure for outside opportunities.
- Board presentation to support business decision.
- Assist in other special Operations projects.

Intern skills:

- Project management
- Ability to complete a cost analyst
- Ability to understand shift work, labor utilization, and work schedules
- Ability to take direction and initiative, work independently, and multi-task
- Excellent verbal and written communication skills
- Strong academic performance in your university or college in project planning
- Strong academic performance in your university or college for business solutions
- Eager to learn and grow your professional skills in a casual work setting

Hours: Monday through Friday 8am – 4:30pm

Start/End Dates: Mid-May through Mid-August

Work Setting: In person. Office located in Jordan, MN

Reports To: Dispatch Supervisor

Compensation: Paid Internship

MVEC interns will collaborate on a shared team project. 10% of your time will be dedicated to this task. 90% of your time will be dedicated to specific job functions as outlined above.

To apply, please send resume to jobs@mvec.net Preference to those that apply by Sunday, March 5th, 2023.

Equal Opportunity Employer

Our Mission: To create exceptional member experiences, while safely providing reliable energy at cost.

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