

## Rebate Application

### BUSINESS MEMBER INFORMATION

Business Name \_\_\_\_\_  
Installation Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Contact Name \_\_\_\_\_ Account# \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

### REBATE RECIPIENT

To release the rebate incentive check to an alternate party other than the cooperative business member, the member must specify an alternative mailing address and authorize with a signature below.

Please Send Rebate to (check one):

Business Member       Alternative Recipient

Recipient Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Contact Name \_\_\_\_\_

### APPLICATION CHECK LIST

- Rebate application with signature
- Itemized project invoices (labor & materials)
- Building Study Report

The undersigned does hereby certify that the undersigned is solely responsible for the accuracy of the information contained in this application. All rules of the program have been followed and the installation is complete. The undersigned acknowledges that nothing contained in the application imposes any liability on the cooperative for the work performed and information presented by the member, member's engineer, contractor, or vendor. The undersigned also authorized payment of incentive directly to the specified rebate recipient.

**Rebate applications due no later than the third Friday of November.**

### MEMBER SIGNATURE

Member Signature \_\_\_\_\_ Date \_\_\_\_\_

## Rules & Information

### WARRANTY INFORMATION

Rebate qualifications do not imply any representation or warranty of such equipment, design or installation by the cooperative. The cooperative shall not be responsible or liable for any personal injury or property damage caused by this equipment. The cooperative does not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program. In no event shall the cooperative be liable for any incidental or consequential damages.

### ALL PROGRAM RULES

- Member agrees to implement all low cost (< 1 yr. payback) / no cost measures to be eligible for study rebate.
- The member is responsible for checking with the cooperative to determine funding availability and to verify program parameters.
- The cooperative reserves the right to conduct random inspections of installations.
- The maximum rebate amount is \$5,000.

### BUILDING CERTIFICATION

- A one time certification rebate
- Completed report must be submitted with rebate application and verified by a professional engineer (PE)
- Energy Star commercial buildings achieving a score of 75 or higher using Portfolio Manager
- LEED Certification
- ISO 50001 Certification

### BUILDING COMMISSIONING

Commissioning projects include retro-commissioning of existing buildings, and re-commissioning of existing buildings.

- Re-commissioning rebates available once every five years
- Project building size must be greater than or equal to 10,000 square feet
- Payment of the rebate will only be made after the building has been commissioned and a report has been completed. Report requirements will include:
  - a. all low cost/no cost (less than one year simple payback) measures such as updated schedules
  - b. descriptions of mechanical systems and electrical systems, operational/control strategies and site maintenance activities/schedules
  - c. documentation of systems operations i.e.: HVACR systems, building assembly, etc.
  - d. description, documentation and recommendations for energy and cost-savings strategies based on standard engineering calculations and site measurement data with weather adjustment considerations
  - e. identification and resolution of building system operations, control and maintenance problems, energy management systems, and lighting control systems must be made operational
  - f. inventory of projects related to mechanical and electrical systems of the building that require major repair or replacement, with estimated project cost and recommendation repair/replacement
  - g. financial analysis of energy efficiency opportunities
  - h. list of potential efficiency opportunities that may qualify for additional rebates
- Rebates will be denied if the commissioning activity does not adequately document the implementation of the energy-efficiency measures consistent with good engineering and design practices
- Rebate for the energy efficiency opportunities identified in the building study will be paid after implementation
- Commissioning agents must be a third party independent vendor with a business focus in commissioning in order to qualify for the rebate. Providers may include contractors, consulting engineers, or design firms.

### ENERGY AUDIT

- Applicable to existing buildings only
- Business Member agrees to implement all low cost (less than one year payback)/no cost measures to be eligible

## Rebate Information

### STUDY TYPE

Energy Audit     Building Certification     RCx Commissioning

### PROJECT INFORMATION

Building Type \_\_\_\_\_ kW Saved \_\_\_\_\_  
Square Footage \_\_\_\_\_ kWh Saved \_\_\_\_\_  
Study Cost \_\_\_\_\_ Energy Star Score \_\_\_\_\_  
Rebate \_\_\_\_\_

### PROJECT DESCRIPTION

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CONSULTANT INFORMATION

Engineering Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Contact Name \_\_\_\_\_ Account # \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

## Building Studies

### BUILDING CERTIFICATION

This is a one-time certification rebate which encompasses all electric conservation activities required to obtain certification. Examples include, but are not limited to:

- Energy Star
- LEED
- ISO 50001

### COMMISSIONING

Commissioning projects includes start up, retro, and recommissioning of existing buildings. These rebates are available once every five years for projects of 10,000 square feet or larger.

### ENERGY AUDITS

The quickest and simplest way to optimize your building's efficiency is by conducting an audit. There are two types of audits available:

**1. Walk-through audit** – For some business members, a walk-through audit with a utility representative may be sufficient to identify the major energy-saving opportunities. Our energy experts will help identify ways to reduce energy use, and how much you can expect to save.

**2. Cost-share audit** – For a larger, more complex facility, a cost-share audit may be required. A cost-share audit is a more comprehensive audit performed by a professional energy auditor. This audit will estimate the cost of the energy efficiency measures and calculate a return on your capital investments.

### WHO CAN PARTICIPATE?

Any commercial, industrial, or agricultural member can participate in these programs. Cost share requires implementation of all low/no cost measures.

### CONTACT US AND START SAVING TODAY!

If you have any questions or need assistance in making these savings a reality for your business; please contact your local energy expert at [your electric cooperative].

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**An energy audit is the perfect starting point to make a facility more efficient. It is easy and it can lead to huge savings on your energy bill.**