

Position Description



MINNESOTA VALLEY ELECTRIC COOPERATIVE

A Touchstone Energy® Cooperative

Operations Internship

MVEC seeks an Operations intern to develop and design a business plan for Utility Operated Construction and Maintenance Electrician including cost and benefit analysis and implementation requirements.

The successful candidate will be currently enrolled in an undergraduate program at a university or college working towards a degree in Business or related field.

Job Responsibilities:

- Develop a comprehensive business plan to support electrical contracting business.
- Understand current MVEC processes related to residential and small commercial electrical needs.
- Partner with other cooperatives and outside resources to identify target market opportunities.
- Provide financial projections to support sustainable goals to achieve growth and profit.
- Implement process changes that positively impact productivity and decreases cost.
- Maintain comprehensive and up-to-date documentation related to operations processes.

Essential Qualifications and skills:

- Strong analytical skills with attention to detail
- Strong decision-making and problem-solving skills
- Ability to take direction and initiative, work independently, and multi-task
- Excellent verbal and written communication skills
- Eager to learn and grow your professional skills in a casual work setting
- Dedicated, result oriented and ability to learn quickly
- Interest in Electrical or Utility Operations

Hours: Monday through Friday 7am – 3:30pm

Start/End Dates: Mid-May through Mid-August

Reports To: VP of Operations

Compensation: Paid Internship

MVEC interns will collaborate on a shared team project. 10% of your time will be dedicated to this task. 90% of your time will be dedicated to specific job functions as outlined above.

To apply, please send resume to jobs@mvec.net by **4:00 p.m. on Friday, March 1, 2024.**

Equal Opportunity Employer

Our Mission: To create exceptional member experiences, while safely providing reliable energy at cost.

Minnesota Valley Electric Cooperative is an equal opportunity provider and employer